

5 March 2014

President
Bucharest Bar Association
3-5 Dr. Raureanu St.
Sector 5
BUCHAREST 050047
ROMANIA

ROMANIA	
BAFOUL BUCURESTI	
INREGISTRARE Nr.	3305/D
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Dear President

**TRANSFORMING CRIMINAL JUSTICE: From joined-up justice to multi-agency approaches
24 to 28 November 2014**

We thought you might be interested to know about our new UK-based one-week study programme "*Transforming criminal justice: from joined-up justice to multi-agency approaches*" which is scheduled to run here in London from 24 to 28 November 2014. This programme will explore practical strategies for improving collaborative working in the criminal justice system and the difficulties faced, overcome and still remaining. It is designed for policy makers, practitioners and senior decision-makers across the justice sector, including judges, lawyers, court administrators, police and prison managers, prosecutors, legal and judicial reform specialists and others concerned with making the criminal justice sector work more effectively for the benefit of all citizens, to uphold the rule of law and advance speedy, fair and reliable justice.

During the week you will have an opportunity to:

- Discuss the particular challenges of tackling juvenile and youth crime, the special arrangements in place to manage the risk posed to society by the most dangerous, violent and sexual offenders, the roles various agencies share in caring for victims of crime and vulnerable witnesses and implications for civil liberties and human rights
- Compare experiences of reforming criminal justice in various countries and give you time to think about aspects of the UK experience which can be applied internationally.

Feedback over the years has been very positive. Since 2000 94% of our participants felt that our programmes as a whole met their aims and objectives very well/well and 93% felt programmes were very valuable/valuable to them in their work.

Our leaflet gives you further details, including the tuition fee. We are pleased to offer a 10% discount on the tuition fee if we receive your payment no later than 30 days before the start of the programme. We offer a further 10% discount on the tuition fee if a funding organisation sponsors more than three participants in any one calendar year. If you or any of your colleagues are interested in attending, please complete the enclosed application form and return this to us by post, fax or email. Alternatively, you can apply on-line via our website: www.public-admin.co.uk. Please get in touch with us as soon as possible so as to allow enough time to prepare travel plans, apply for visas where necessary etc. You might also be interested in some of our other study programmes so we are enclosing our schedule for 2014. If you would like to discuss anything in more detail, please do not hesitate to contact us.

Yours sincerely

Claire Cameron

CLAIRE CAMERON, Managing Director

Public Administration International

56 Russell Square London WC1B 4HP

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Public Administration International Limited Registered in Cardiff Number 2687571

APPLICATION FORM

Public Administration International
Clare Walters
Programme Manager
56 Russell Square
United Kingdom
London WC1B 4HP

PAi

Public Administration
International

Tel: +44 (0)20 7580 3590
Fax: +44 (0)20 7580 4746
Email: pai@public-admin.co.uk
Website: www.public-admin.co.uk

Please complete this application form and post, fax or email. Applications can also be completed online.

Please print clearly in black ink and in capital letters

Name of study programme:

Date of study programme:

First Name: Family Name:

Title (Prof. Dr. Mr. Mrs. Ms. etc.): Nationality:

Dietary requirements:

Disabilities:

Have you participated in a PAI study programme before? Yes ☐ No ☐

If yes, which programme? Which year?

Current job title:

Employer:

Address:

☐ Not sure if I need one: ☐ Yes: ☐ No: ☐

Telephone: Fax:

Email:

Brief description of your main role and responsibilities:

Please provide brief details of your educational and professional qualifications and training:

Continued overleaf....

School/college/university:

Relevant professional qualifications or membership of professional bodies:

Please indicate which aspects of the study programme are of most interest to you:

Who will pay your fees?

--

Who will pay your other costs?
(such as travel and living costs)

--

How would you rate your English language capability?
(Please tick box)

	Spoken	Written
Fluent		
Good working knowledge		
Fair		
Basic		

Do you need a visa to enter the UK?

Yes: ☐

No: ☐

Not sure if I need one: ☐

If you are unsure whether you need a visa please check the UK Border Agency website: www.ukvisas.gov.uk

How did you find out about the programme?

Brochure (by mail): ☐

Brochure (by email): ☐

PAI website: ☐

From colleague/friend: ☐

Other:

--

Value Added Tax (VAT)

I certify that I am employed by the Government of..

--

in furtherance of its sovereign activities (please refer to note on VAT under "Fees and other costs")

Signature.....

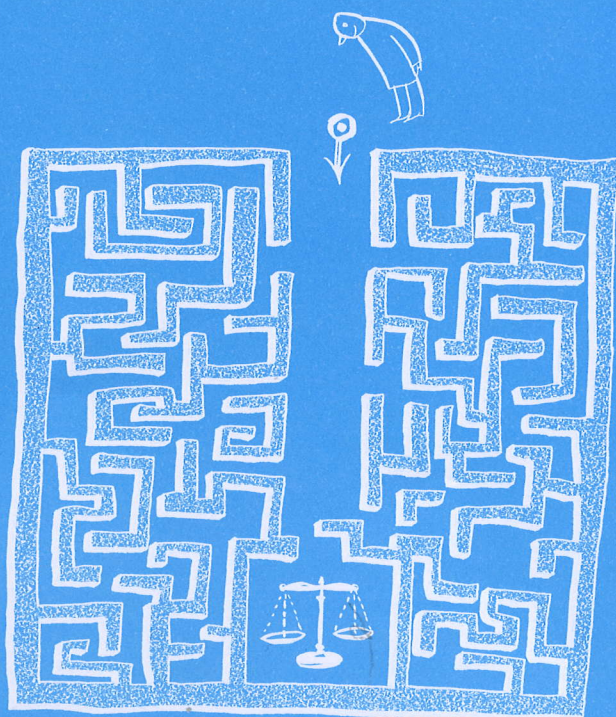
Date:

/ /20

We reserve the right to cancel the programme if there are not enough participants to make it viable. In these circumstances, fees already received will be refunded in full.

Transforming criminal justice

From joined-up justice to multi-agency
approaches



One-week study programme
24 to 28 November 2014

Public Administration International
in association with
Eunoia

eunoia
LISTENING - ENGAGING - TRANSFORMING

★ ★ ★
★ **BAC**
★
BRITISH ACCREDITATION COUNCIL
ACCREDITED SHORT COURSE PROVIDER

PAI is accredited by the
British Accreditation Council
for Independent Further and Higher Education

About the programme

The UK government's current *Transforming Justice* agenda builds on a huge amount of work aimed at achieving better collaborative arrangements between the various agencies in the justice sector. Police, prosecutors, courts, probation and prisons in the UK now work together in ways unimaginable a decade ago. These organisations have very different roles and there is often a tension between them. How has better co-ordination been achieved without undermining each organisation's specific mission? How can judicial independence and the protection of citizens' rights be preserved alongside closer collaboration between these different justice sector institutions?

Despite changes of government the aims of criminal justice reform in England and Wales remain much the same:

- To enhance the delivery of justice
- To tackle persistent and serious offending
- To reduce reoffending
- To address youth crime
- To improve public confidence in the criminal justice system.

Much has been achieved in recent years. However these successes now have to be sustained and built upon within very restricted budgets, which demands even more effective collaboration.

The main aims of the programme are:

- To review progress to date in making the criminal justice sector work together more effectively
- To explore how achievements will be maintained and future priorities achieved at reduced cost
- To assist participants in developing and introducing practical strategies for economic and sustainable criminal justice mechanisms in their own countries.

Who is it for?

This one-week study programme is designed for policy makers, practitioners and senior decision-makers across the justice sector. These will include

- Judges
- Lawyers
- Court administrators
- Police and prison managers
- Prosecutors
- Legal and judicial reform specialists
- Others concerned with making the criminal justice sector work more effectively for the benefit of all citizens, to uphold the rule of law and advance speedy, fair and reliable justice.

How participants will benefit

The study programme will:

- Familiarise you with the responsibilities and challenges of the various agencies in the criminal justice system of England and Wales
- Enable you to understand the possible barriers to information sharing and joint decision making and examine the strategies for overcoming such barriers at little or no cost
- Provide you with an opportunity to compare experiences of reforming criminal justice in various countries
- Help you to identify practical ways of

initiating relevant and sustainable change to enhance multi-agency working in the criminal justice sector on return to your own country

- Provide a forum for discussing:
 - the particular challenges of tackling juvenile and youth crime
 - the special arrangements in place to manage the risk posed to society by the most dangerous violent and sexual offenders
 - the roles various agencies share in caring for victims of crime and vulnerable witnesses.

What the programme will cover

The programme will explore practical strategies for improving collaborative working in the criminal justice system and the difficulties faced, overcome and still remaining. It will include seminar sessions, discussions, case studies, practical work and visits. It has been designed to be flexible so that it can be

adjusted wherever practicable to meet specific requirements of you and those of your organisation.

You will be invited to give an informal presentation on your own system and to talk about a particular area of criminal law from your own country.

Programme outline

	AM	PM
Day 1	<p>Welcome and introductions</p> <p>Key agencies and current challenges in the criminal justice system</p>	<p>5Participants' informal presentations: key issues</p> <p>Criminal justice reform in the UK: The policy dimension</p>
Day 2	<p>Collaborative working case studies</p> <ul style="list-style-type: none"> – Police, prosecutors, probation and prison services – Managing serious violent and sexual offenders in the community 	<p><i>Visit: The Police Service</i></p> <ul style="list-style-type: none"> – Modern policing – Information sharing with other organisations – Joint working
Day 3	<p>Young offenders</p> <p>Particular challenges of dealing with juveniles</p> <p><i>Visit: Youth Offenders' Institute (Juvenile Prison)</i></p>	<p><i>Visit: Local Criminal Justice Board</i></p> <ul style="list-style-type: none"> – Collaborative working at local level
Day 4	<p>Engaging organisations outside the formal justice sector: case studies</p> <ul style="list-style-type: none"> – Community-based organisations – The private sector – NGOs 	<p><i>Visit: Criminal Court</i></p> <ul style="list-style-type: none"> – Collaborative working in court <p>Victims and vulnerable witnesses:</p> <ul style="list-style-type: none"> – Special measures – Witness care – Victim support
Day 5	<p>International experiences</p> <ul style="list-style-type: none"> – Global best practice – Barriers to collaborative working and risks to human rights 	<p>Criminal justice and collaborative working: the future</p> <p>Review, feedback and scope for follow-up</p> <p>Presentation of certificates of attendance</p>

We reserve the right to change the programme as necessary.

Language

The programme will be conducted in English. You will need to have a good working knowledge of the language.

Location and arrival arrangements

The study programme will be based in central London. Visits to people who have direct experience of managing in the UK criminal justice system will be included. We can arrange travel to and from one of the London airports if you let us have your flight arrival details in good time. The cost of airport transfers is included in the programme fee.

Fees and other costs

The fee for the study programme will be £1,960. It includes tuition, travel to and from the airport in London, travel on scheduled visits which form part of the programme¹, presentation material and other documentation. It also includes a light lunch and refreshments during each working day.

Airfares and daily travel to and from the study programme venue are not included. Our programmes are non-residential and you are responsible for your accommodation costs. We can help you with booking hotel accommodation so please let us know if you would like us to advise you or make a reservation. We suggest that you should allow approximately £140 per day for a modest standard of hotel (for example, three-star), local travel in the UK, meals (apart from a light lunch on working days) and other incidental expenses.

We do not have to charge UK Value Added Tax (VAT) if you can provide written confirmation from your government or its accredited representative that you are "employed by the government in furtherance of its sovereign activities". In all other cases, we will have to charge VAT (currently 20%) in addition to the fee. We must receive payment in full no later than 24 November 2014. You or your government

agency can pay by bank transfer or by cheque, made payable to Public Administration International.

Discounts and cancellation charges

We offer a 10% reduction on the full tuition fee if we receive payment no later than thirty days before the first day of the programme. If we receive payment after that, we will charge the full tuition fee.

We also offer a 10% discount on the tuition fee if a funding organisation sponsors more than three participants in any one calendar year. Please ensure that when you book your fourth and any subsequent participant (in any one calendar year) you let us know so that we can apply the discount.

If you have to cancel your booking, you must let us know in writing and we will acknowledge in writing your cancellation. We make a cancellation charge of £100 to cover our administration costs. Alternatively, we can hold your fee as a credit towards the cost of future PAI study programmes.

Insurance

We advise you to arrange travel and health insurance cover before you leave your home country.

Programme Director

The Programme Director will be Neil McCallum. Neil is the Managing Partner of Eunoia and has more than thirty years' experience of public sector performance and review work. He has worked with the UK Metropolitan Police Service on a major accountability initiative, and with police services, judiciaries, prosecutors and prisons officers in a number of countries, including major reform projects in Botswana, Ghana, The Gambia and Tanzania. He is currently involved in implementing Transforming Justice initiatives in Ethiopia and in providing criminal justice programmes for public prosecutors from Qatar.

¹Travel to and from the airport in London and on scheduled visits in the programme are provided at cost.

Who we are

Public Administration International (PAI) specialises in management consultancy and development services for organisations in and associated with the public sector worldwide. We provide advice and support for governments going through political, economic, structural and legislative change. Our extensive network of associates includes practitioners, academics and independent consultants. Our key objectives are promoting good governance and good practice. This programme is one of a

number of specialist UK-based study programmes designed to meet the needs of public services worldwide.

Eunoia

Eunoia is a partnership of practitioners with a wide range of experience in information management and public sector change. Eunoia's partners have delivered highly successful organisational development projects in Bangladesh, Botswana, Ghana, Tanzania, Uganda and the UK. They are currently working in the justice sector in Ethiopia.

How to apply

Please complete the Public Administration International application form and post, fax or email it to:

Clare Walters
Programme Manager
Public Administration International
56 Russell Square
London WC1B 4HP
UK
T + 44 (0)20 7580 3590
F + 44 (0)20 7580 4746
pai@public-admin.co.uk

You can also apply online. Please see our website for details:
www.public-admin.co.uk

If you would like to discuss this programme, any of our other international study programmes or our consultancy services, please contact:

Claire Cameron
Managing Director
Public Administration International
T + 44 (0)20 7580 3590
pai@public-admin.co.uk

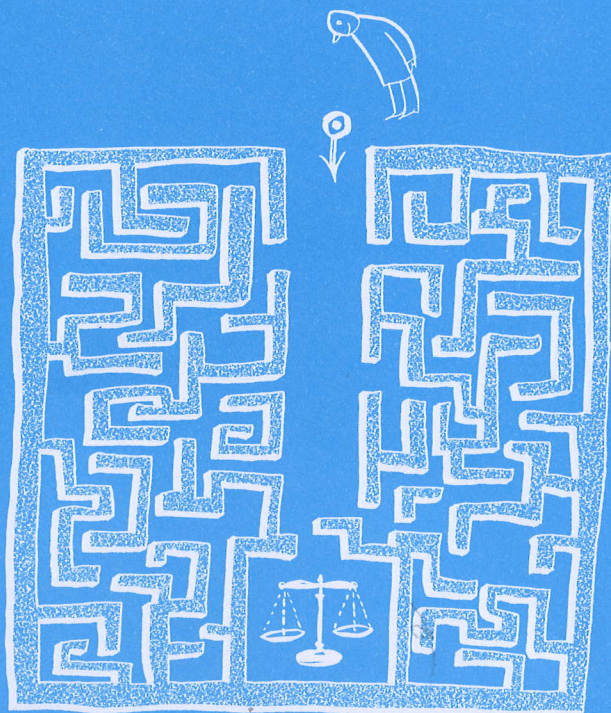
We also have extensive experience of designing tailor-made programmes (from one day to two or three weeks) which can be run in your own country or in the UK to meet the specific needs of groups or individuals at all levels within your organisation. Please contact us if you would like further information.

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